

**ABBREVIATED UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2015
FOR
BARTLETT'S KEY SERVICES LIMITED**

**CONTENTS OF THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2015**

	Page
Company Information	1
Abbreviated Balance Sheet	2
Notes to the Abbreviated Accounts	4

BARTLETT'S KEY SERVICES LIMITED

COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2015

DIRECTORS: D J Wright
H J Wright

SECRETARY: D J Wright

REGISTERED OFFICE: Suite 3, 1st Floor
Stanmore House
15-19 Church Road
Stanmore
Middlesex
HA7 4AR

REGISTERED NUMBER: 03652517 (England and Wales)

BANKERS: National Westminster Bank plc
Hendon Central Circus Branch
5 Central Circus
London
NW4 3LA

**ABBREVIATED BALANCE SHEET
31 MARCH 2015**

	Notes	2015 £	£	2014 £	£
FIXED ASSETS					
Tangible assets	2		85,829		83,650
CURRENT ASSETS					
Stocks		26,414		25,896	
Debtors		41,113		35,192	
Cash at bank and in hand		<u>3,564</u>		<u>3,413</u>	
		71,091		64,501	
CREDITORS					
Amounts falling due within one year	3	<u>77,440</u>		<u>67,514</u>	
NET CURRENT LIABILITIES			<u>(6,349)</u>		<u>(3,013)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			79,480		80,637
CREDITORS					
Amounts falling due after more than one year	3		<u>79,304</u>		<u>80,465</u>
NET ASSETS			<u>176</u>		<u>172</u>
CAPITAL AND RESERVES					
Called up share capital	4		56		56
Capital redemption reserve			44		44
Profit and loss account			<u>76</u>		<u>72</u>
SHAREHOLDERS' FUNDS			<u>176</u>		<u>172</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2015.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2015 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (a) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

ABBREVIATED BALANCE SHEET - continued
31 MARCH 2015

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 16 September 2015 and were signed on its behalf by:

H J Wright - Director

**NOTES TO THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2015**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of goods and services, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Land and buildings	- 2% on cost
Plant and machinery etc	- 25% on reducing balance, 15% on reducing balance and 10% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet.

Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

**NOTES TO THE ABBREVIATED ACCOUNTS - continued
FOR THE YEAR ENDED 31 MARCH 2015****2. TANGIBLE FIXED ASSETS**

	Total £
COST	
At 1 April 2014	192,138
Additions	11,752
Disposals	<u>(7,245)</u>
At 31 March 2015	<u>196,645</u>
DEPRECIATION	
At 1 April 2014	108,488
Charge for year	8,687
Eliminated on disposal	<u>(6,359)</u>
At 31 March 2015	<u>110,816</u>
NET BOOK VALUE	
At 31 March 2015	<u>85,829</u>
At 31 March 2014	<u>83,650</u>

3. CREDITORS

Creditors include an amount of £ 91,300 (2014 - £ 90,459) for which security has been given.

4. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2015 £	2014 £
36	Ordinary	£1	36	36
20	"B" Non-voting	£1	<u>20</u>	<u>20</u>
			<u>56</u>	<u>56</u>