

# Clerical Services Limited

Annual Report and Unaudited Financial Statements

for the Year Ended 28 February 2019

Amherst & Shapland Limited  
Chartered Accountants  
4 Irnham Road  
Minehead  
Somerset  
TA24 5DG

# **Clerical Services Limited**

## **Profit and Loss Account for the Year Ended 28 February 2019**

The company has not traded during the year. During this year, the company received no income and incurred no expenditure and therefore made neither profit nor loss.

The notes on pages [3](#) to [4](#) form an integral part of these financial statements.

# Clerical Services Limited

## (Registration number: 3021720) Balance Sheet as at 28 February 2019

	Note	2019 £	2018 £
<b>Current assets</b>			
Debtors	<a href="#">3</a>	23,211	23,211
<b>Creditors:</b> Amounts falling due within one year	<a href="#">4</a>	<u>(2,696)</u>	<u>(2,696)</u>
<b>Net assets</b>		<u>20,515</u>	<u>20,515</u>
<b>Capital and reserves</b>			
Called up share capital	<a href="#">5</a>	2	2
Profit and loss account		<u>20,513</u>	<u>20,513</u>
Total equity		<u>20,515</u>	<u>20,515</u>

For the financial year ending 28 February 2019 the company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved and authorised by the Board on 28 October 2019 and signed on its behalf by:

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Mr C P Thomas-Everard  
Director

The notes on pages [3](#) to [4](#) form an integral part of these financial statements.

# Clerical Services Limited

## Notes to the Financial Statements for the Year Ended 28 February 2019

### 1 General information

The company is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is:

Broford Farm  
Dulverton  
Somerset  
TA22 9JH

These financial statements were authorised for issue by the Board on 28 October 2019.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

#### Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Share capital

Ordinary shares are classified as equity. Equity instruments are measured at the fair value of the cash or other resources received or receivable, net of the direct costs of issuing the equity instruments. If payment is deferred and the time value of money is material, the initial measurement is on a present value basis.

### 3 Debtors

**2019**  
**£**

**2018**  
**£**

Other debtors

<u>23,211</u>	<u>23,211</u>
<u>23,211</u>	<u>23,211</u>

# Clerical Services Limited

## Notes to the Financial Statements for the Year Ended 28 February 2019

### 4 Creditors

	Note	2019 £	2018 £
<b>Due within one year</b>			
Amounts due to related parties		1,038	1,038
Other payables		<u>1,658</u>	<u>1,658</u>
		<u>2,696</u>	<u>2,696</u>

### 5 Share capital

#### Allotted, called up and fully paid shares

	2019		2018	
	No.	£	No.	£
Ordinary of £1 each	2	2	2	2