

REGISTERED NUMBER: 02647532 (England and Wales)

Unaudited Financial Statements
for the Period 1 October 2018 to 31 August 2019
for
Cotswold Documentation Services Limited

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for the Period 1 October 2018 to 31 August 2019

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Cotswold Documentation Services Limited

Company Information for the Period 1 October 2018 to 31 August 2019

DIRECTOR: Mrs B A Cassidy

SECRETARY: Mrs B A Cassidy

REGISTERED OFFICE: 90 Boverton Drive
Brockworth
Gloucester
GL3 4BS

REGISTERED NUMBER: 02647532 (England and Wales)

ACCOUNTANTS: HATS Gloucester Ltd
The White House
162 Hucclecote Road
Hucclecote
Gloucester
Gloucestershire
GL3 3SH

Statement of Financial Position
31 August 2019

	Notes	31/8/19 £	£	30/9/18 £	£
FIXED ASSETS					
Tangible assets	4		-		7,319
CURRENT ASSETS					
Debtors	5	9,950		-	
Cash at bank		<u>5,103</u>		<u>28,655</u>	
		15,053		28,655	
CREDITORS					
Amounts falling due within one year	6	<u>3,625</u>		<u>7,693</u>	
NET CURRENT ASSETS			<u>11,428</u>		<u>20,962</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>11,428</u>		<u>28,281</u>
CAPITAL AND RESERVES					
Called up share capital			16		16
Retained earnings			<u>11,412</u>		<u>28,265</u>
SHAREHOLDERS' FUNDS			<u>11,428</u>		<u>28,281</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 August 2019.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 August 2019 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the director on 23 September 2019 and were signed by:

Mrs B A Cassidy - Director

**Notes to the Financial Statements
for the Period 1 October 2018 to 31 August 2019**

1. STATUTORY INFORMATION

Cotswold Documentation Services Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- 20% on reducing balance
Fixtures and fittings	- 15% on reducing balance

Taxation

Taxation for the period comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the statement of financial position date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the statement of financial position date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the period end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the period was 1 (2018 - 2) .

Notes to the Financial Statements - continued
for the Period 1 October 2018 to 31 August 2019

4. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Totals £
Cost			
At 1 October 2018	3,454	5,360	8,814
Disposals	(3,454)	(5,360)	(8,814)
At 31 August 2019	-	-	-
Depreciation			
At 1 October 2018	691	804	1,495
Eliminated on disposal	(691)	(804)	(1,495)
At 31 August 2019	-	-	-
Net book value			
At 31 August 2019	-	-	-
At 30 September 2018	<u>2,763</u>	<u>4,556</u>	<u>7,319</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/19 £	30/9/18 £
Other debtors	<u>9,950</u>	-

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/19 £	30/9/18 £
Trade creditors	(1)	1
Taxation and social security	1,346	5,150
Other creditors	<u>2,280</u>	<u>2,542</u>
	<u>3,625</u>	<u>7,693</u>

7. RELATED PARTY DISCLOSURES

Mrs B A Cassidy
Director

Included in other debtors at 31st August 2019 is £9,950 owed to the company from the above director.
The loan was interest free and repaid to the company in full after the period end.