

**COMPANY REGISTRATION NUMBER: 02817681**

**Office Options (Midlands) Limited**  
**Filleted Unaudited Abridged Financial**  
**Statements**  
**31 December 2017**

# Office Options (Midlands) Limited

## Abridged Statement of Financial Position

**31 December 2017**

	Note	2017 £	2016 £
<b>Fixed assets</b>			
Tangible assets	<b>6</b>	<b>29,292</b>	43,827
Investments	<b>7</b>	<b>1,167,840</b>	1,167,840
		<b>1,197,132</b>	1,211,667
<b>Current assets</b>			
Stocks		<b>123,296</b>	121,179
Debtors		<b>150,653</b>	260,438
Cash at bank and in hand		<b>44,101</b>	-
		<b>318,050</b>	381,617
<b>Creditors: amounts falling due within one year</b>		<b>1,074,672</b>	1,169,949
<b>Net current liabilities</b>		<b>756,622</b>	788,332
<b>Total assets less current liabilities</b>		<b>440,510</b>	423,335
<b>Creditors: amounts falling due after more than one year</b>		<b>129,827</b>	145,238
<b>Net assets</b>		<b>310,683</b>	278,097
<b>Capital and reserves</b>			
Called up share capital		<b>50,000</b>	50,000
Profit and loss account		<b>260,683</b>	228,097
<b>Shareholders funds</b>		<b>310,683</b>	278,097

These abridged financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In accordance with section 444 of the Companies Act 2006, the abridged statement of comprehensive income has not been delivered.

For the year ending 31 December 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its abridged financial statements for the year in question in accordance with section 476 ;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of abridged financial statements .

All of the members have consented to the preparation of the abridged statement of comprehensive income and the abridged statement of financial position for the year ending 31 December 2017 in accordance with Section 444(2A) of the Companies Act 2006.

**Office Options (Midlands) Limited**  
**Abridged Statement of Financial Position** *(continued)*

**31 December 2017**

These abridged financial statements were approved by the board of directors and authorised for issue on 27 September 2018 , and are signed on behalf of the board by:

P J Murrall

Director

Company registration number: 02817681

# **Office Options (Midlands) Limited**

## **Notes to the Abridged Financial Statements**

**Year ended 31 December 2017**

### **1. General information**

The company is a private company limited by shares, registered in England and Wales. The address of the registered office is 5 Castle Court, Castlegate Business Park, Dudley, West Midlands, DY1 4RD.

### **2. Statement of compliance**

These abridged financial statements have been prepared in compliance with Section 1A of FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

### **3. Accounting policies**

#### **Basis of preparation**

The abridged financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The abridged financial statements are prepared in sterling, which is the functional currency of the entity.

#### **Consolidation**

The company has taken advantage of the option not to prepare consolidated abridged financial statements contained in Section 398 of the Companies Act 2006 on the basis that the company and its subsidiary undertakings comprise a small group.

#### **Revenue recognition**

Turnover is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts and Value Added Tax. Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have transferred to the buyer (usually on despatch of the goods); the amount of revenue can be measured reliably; it is probable that the associated economic benefits will flow to the entity; and the costs incurred or to be incurred in respect of the transactions can be measured reliably.

#### **Income tax**

The taxation expense represents the aggregate amount of current and deferred tax recognised in the reporting period. Tax is recognised in profit or loss, except to the extent that it relates to items recognised in other comprehensive income or directly in equity. In this case, tax is recognised in other comprehensive income or directly in equity, respectively. Current tax is recognised on taxable profit for the current and past periods. Current tax is measured at the amounts of tax expected to pay or recover using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Deferred tax is recognised in respect of all timing differences at the reporting date. Unrelieved tax losses and other deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the reporting date that are expected to apply to the reversal of the timing difference.

### **Amortisation**

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Goodwill	-	Fully amortised
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If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in equity, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in equity in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in equity in respect of that asset, the excess shall be recognised in profit or loss.

### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment	-	20% straight line
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### **Investments**

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Listed investments are measured at fair value with changes in fair value being recognised in profit or loss.

### **Investments in associates**

Investments in associates accounted for in accordance with the cost model are recorded at cost less any accumulated impairment losses. Investments in associates accounted for in accordance with the fair value model are initially recorded at the transaction price. At each reporting date, the investments are measured at fair value, with changes in fair value recognised in other comprehensive income/profit or loss. Where it is impracticable to measure fair value reliably without undue cost or effort, the cost model will be adopted. Dividends and other distributions received from the investment are recognised as income without regard to whether the distributions are from accumulated profits of the associate arising before or after the date of acquisition.

### **Investments in joint ventures**

Investments in jointly controlled entities accounted for in accordance with the cost model are recorded at cost less any accumulated impairment losses. Investments in jointly controlled entities accounted for in accordance with the fair value model are initially recorded at the transaction price. At each reporting date, the investments are measured at fair value, with changes in fair value recognised in other comprehensive income/profit or loss. Where it is impracticable to measure fair value reliably without undue cost or effort, the cost model will be adopted. Dividends and other distributions received from the investment are recognised as income without regard to whether the distributions are from accumulated profits of the joint venture arising before or after the date of acquisition.

### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date. For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets. For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the company are assigned to those units.

### **Stocks**

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

### **Financial instruments**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund. When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

### 4. Employee numbers

The average number of persons employed by the company during the year amounted to 15 (2016: 15 ).

### 5. Intangible assets

	£
<b>Cost</b>	
<b>At 1 January 2017 and 31 December 2017</b>	<b>9,000</b>
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<b>Amortisation</b>	
<b>At 1 January 2017 and 31 December 2017</b>	<b>9,000</b>
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<b>Carrying amount</b>	
<b>At 31 December 2017</b>	<b>-</b>
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At 31 December 2016	-
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### 6. Tangible assets

	£
<b>Cost</b>	
At 1 January 2017	<b>141,004</b>
Additions	<b>3,773</b>
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<b>At 31 December 2017</b>	<b>144,777</b>
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<b>Depreciation</b>	
At 1 January 2017	<b>97,177</b>
Charge for the year	<b>18,308</b>
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<b>At 31 December 2017</b>	<b>115,485</b>
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<b>Carrying amount</b>	
<b>At 31 December 2017</b>	<b>29,292</b>
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At 31 December 2016	43,827
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### 7. Investments

	£
<b>Cost</b>	
<b>At 1 January 2017 and 31 December 2017</b>	<b>1,167,840</b>
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<b>Impairment</b>	
<b>At 1 January 2017 and 31 December 2017</b>	<b>-</b>
	-----
<b>Carrying amount</b>	
<b>At 31 December 2017</b>	<b>1,167,840</b>
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At 31 December 2016	1,167,840
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## **8. Related party transactions**

The company was under control of the directors during the current and previous year. The directors control the company by virtue of a 100% share capital ownership. During the year ended 31 December 2017 the company undertook transactions with it's subsidiary companies, Atlanta (UK) Limited, Colour Business Solutions Limited, Butec Business Machines Limited and Photofax Systems Limited. All transactions were on normal commercial terms. Atlanta Photofax (UK) Ltd Systems Ltd Amount due to 180,844 245,441 Amount due from - -

