

AD01

Change of registered office address

What this form is for
You may use this form to change
a company's registered office
address

What this form is NOT for
You cannot use this form to change
the registered office address of a
Limited Liability Partnership. If you
do this, please use form AD02
Change of registered office address
of a limited liability partnership (LLP)

WEDNESDAY



A12 *A50FT08A* #198
10/02/2016
COMPANIES HOUSE

1 Company details

Company number	0	4	0	1	3	0	4	2
Company name in full	National IT Learning Centre Limited							

→ **Filing in this form**
Please complete in typescript or in
bold black capitals

2 New registered office address


The change in registered office address does not take effect until the Registrar has registered this notice

A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered

Building name/number	Kendal House
Street	41 Scotland Street
Post town	Sheffield
County/Region	South Yorkshire
Postcode	S 3 7 B S

3 Signature

I am signing this form on behalf of the company

Signature	<p>Signature</p> 
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This form may be signed by
Director, Secretary, Person Authorised, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission receiver
and manager, CIC manager, Judicial factor

AD01

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Presenter Information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Important Information

Please note that all information on this form will appear on the public record.

Where to send

Contact name
John Russell

Company name
Begbies Traynor (SY) LLP

Address
Kendal House
41 Scotland Street
Sheffield
S3 7BS

Sheffield North@Begbies-Traynor.com

DX

Telephone
0114 2755033

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth Floor, Edinburgh Quay2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
Or LP – 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following.

- The company name and number match the information held on the public Register
- You have provided the new registered office address in section 2
- The registered office is in the location where the company was registered e.g. England and Wales, Scotland, or Northern Ireland
- You have signed the form

Further information

For further information see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk