

In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please



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07/11/2017

#112

COMPANIES HOUSE

TUESDAY

### 1 Company details

Company number 0 7 1 2 3 7 8 2

Company name in full TGPC Limited t/a The Compasses at Pattiswick

Returning in this form  
Please complete in typescript or in bold black capitals.

### 2 Liquidator's name

Full forename(s) Martin

Surname Weller

### 3 Liquidator's address

Building name/number Jupiter HouseWarley Hill Business Park

Street The Drive

Post town Brentwood

County/Region Essex

Postcode C M 1 3 3 B E

Country

### 4 Liquidator's name

Full forename(s) Glyn

Surname Mummery

Other liquidator  
Use this section to tell us about another liquidator.

### 5 Liquidator's address

Building name/number Jupiter HouseWarley Hill Business Park

Street The Drive

Post town Brentwood

County/Region Essex

Postcode C M 1 3 3 B E

Country

Other liquidator  
Use this section to tell us about another liquidator.

# LIQ03

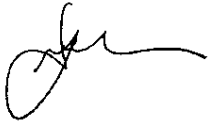
## Notice of progress report in voluntary winding up

6		Period of progress report							
From date	<sup>d</sup> 1	<sup>d</sup> 3	<sup>m</sup> 0	<sup>m</sup> 9	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 6	
To date	<sup>d</sup> 1	<sup>d</sup> 2	<sup>m</sup> 0	<sup>m</sup> 9	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 7	

7		Progress report							
		<input checked="" type="checkbox"/> The progress report is attached							

8		Sign and date							
Liquidator's signature	<sup>Signature</sup> X							X	
Signature date	<sup>d</sup> 0	<sup>d</sup> 6	<sup>m</sup> 1	<sup>m</sup> 1	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 7	

LIQ03

Notice of progress report in voluntary winding up

 **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Emma Priest**

Company name **FRP Advisory LLP**

Address **Jupiter House Warley Hill Business Park**

**The Drive**

Post town **Brentwood**

County/Region **Essex**

Postcode **C M 1 3 3 B E**

Country

DX

Telephone **01277 50 33 33**

 **Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- You have signed the form.

 **Important information**

**All information on this form will appear on the public record.**

 **Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

 **Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**TGPC Limited t/a The Compasses at Pattiswick  
(In Liquidation)  
Joint Liquidators' Summary of Receipts & Payments**

Estimated Outcome Statement £		From 13/09/2016 To 12/09/2017 £	From 13/09/2016 To 12/09/2017 £
	<b>SECURED ASSETS</b>		
7,000.00	Goodwill	7,000.00	7,000.00
		<u>7,000.00</u>	<u>7,000.00</u>
	<b>SECURED CREDITORS</b>		
NIL	Ortus Financial Services	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>ASSET REALISATIONS</b>		
NIL	Fixtures & Fittings	NIL	NIL
NIL	Rates Refund	3,228.32	3,228.32
-	Bank Interest Gross	0.26	0.26
		<u>3,228.58</u>	<u>3,228.58</u>
	<b>COST OF REALISATIONS</b>		
(18.00)	Specific Bond	NIL	NIL
(5,175.00)	Preparation of S. of A.	5,175.00	5,175.00
(12,000.00)	Joint Liquidators' Remuneration	3,500.00	3,500.00
-	Accountancy Fees	NIL	NIL
(1,000.00)	Agents/Valuers Fees	1,000.00	1,000.00
(50.00)	Storage Costs	NIL	NIL
(338.00)	Statutory Advertising	NIL	NIL
		<u>(9,675.00)</u>	<u>(9,675.00)</u>
	<b>PREFERENTIAL CREDITORS</b>		
(3,858.00)	Employee Arrears/Hol Pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>UNSECURED CREDITORS</b>		
(51,620.00)	Trade & Expense Creditors	NIL	NIL
(36,846.00)	HM Revenue & Customs - VAT	NIL	NIL
(13,459.00)	HM Revenue & Customs - CT	NIL	NIL
(5,388.00)	Lambert Chapman Accountants	NIL	NIL
(186,990.00)	Director's Loan - JEC	NIL	NIL
(19,985.00)	Loan - JEC	NIL	NIL
(3,084.00)	HSBC Bank Overdraft	NIL	NIL
(10,864.00)	Employees Notice & Redundancy Pay	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>DISTRIBUTIONS</b>		
(201,000.00)	Ordinary Shareholders	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<b>(544,675.00)</b>		<b><u>553.58</u></b>	<b><u>553.58</u></b>
	<b>REPRESENTED BY</b>		
	IB Current Floating		18.58
	Vat Control Account		535.00
			<u>553.58</u>



**TGPC Limited t/a The Compasses at Pattiswick (“The Company”)  
- In Liquidation**

The Liquidators’ Progress Report for the period 13 September 2016 to 12 September 2017 pursuant to section 104A of the Insolvency Act 1986 and the Insolvency (England and Wales) Rules 2016

6 November 2017

# Contents and abbreviations



<b>Section</b>	<b>Content</b>
<b>1.</b>	Progress of the Liquidation
<b>2.</b>	Estimated Outcome for the Creditors
<b>3.</b>	Liquidators' Remuneration, Disbursements and Expenses
<b>Appendix</b>	<b>Content</b>
<b>A.</b>	Statutory Information about the Company and the Liquidation
<b>B.</b>	Liquidators' Receipts & Payments Account for the Period
<b>C.</b>	A Schedule of Work
<b>D.</b>	Details of the Liquidators' Disbursements incurred in the Period
<b>E.</b>	Statement of Expenses incurred in the Period

## The following abbreviations may be used in this report:

<b>FRP</b>	FRP Advisory LLP
<b>The Company</b>	TGPC Limited t/a The Compasses at Pattiswick (In Liquidation)
<b>The Liquidators</b>	Martin Weller and Glyn Mummery of FRP Advisory LLP
<b>The Period</b>	The reporting period 13/09/17 to 12/09/17
<b>CVL</b>	Creditors' Voluntary Liquidation
<b>SIP</b>	Statement of Insolvency Practice
<b>QFCH</b>	Qualifying floating charge holder
<b>HMRC</b>	HM Revenue & Customs
<b>OSFL</b>	Ortus Secured Finance Limited

# 1. Progress of the Liquidation



## Progress of the Liquidation

Further to my appointment as Joint Liquidator on 13 September 2016, I report on the progress of the Liquidation for the Period in accordance with the Insolvency Rules.

Attached at Appendix A is Statutory Information regarding the Company and the Liquidation appointment.

## Receipts and Payments Account

Attached at Appendix B is a receipts and payments account detailing transactions for the Period since my appointment as Liquidator.

## Work undertaken during the Period and work yet to be completed

I attach at Appendix C a Schedule of Work undertaken during the Period together with a summary of work still to be completed.

Highlights include: -

- Completion of statutory duties and responsibilities, including notification to creditors of my appointment and preparation of a fee proposal for consideration/approval by creditors.
- Completion of my investigation into the conduct of the director and submission of a report to the Department of Business, Energy and Industrial Strategy, pursuant to the Company Directors Disqualification Act 1986.
- Realisation of the Company's assets, being the Company's goodwill, fixtures & fittings and business rates refund. Further details are provided within Section 2 of Appendix C.
- Generally, completing and taking all necessary action to ensure case progression.

All known assets have been realised.

## Investigations

Part of my duties include carrying out proportionate investigations into what assets the Company has, including any potential claims that could be brought by the Company or by me in my capacity as Liquidator against any party which could result in a benefit to the estate. I have reviewed the Company's books and records and accounting information, requested further information from the directors, and invited creditors to provide information on any concerns they have concerning the way in which the Company's business has been conducted.

Further details of the conduct of my investigations are set out in the Schedule of Work attached. I can confirm that no further investigations or actions are required

## 2. Estimated Outcome for the Creditors



The Estimated Outcome for Creditors was included in correspondence previously circulated by me.

### **Outcome for secured creditors**

As previously advised, there will not be sufficient funds to pay a distribution to secured creditors.

### **Preferential Creditors**

I have not received any claims in respect of preferential creditors.

### **Unsecured creditors**

I have received claims totalling c. £390,706 from unsecured creditors who have proved their debts in these proceedings.

There will not be sufficient funds available to pay a distribution to unsecured creditors.

### **The Prescribed Part**

In accordance with the Insolvency Act 1986, the prescribed part is an element of net realisations due to the floating charge holder which is made available for unsecured creditors (subject to the floating charge post-dating 15 September 2003).

Although there are two charges held by OSFL, dated 26 June 2015, no monies are due and therefore, the prescribed part is disappplied in this instance.



### 3. Liquidators' Remuneration, Disbursements and Expenses



#### Liquidators' Remuneration

As advised in previous correspondence the creditors passed a resolution that the Liquidator's remuneration should be calculated on a fixed fee basis in the amount of £12,000, plus VAT. To date, fees of £3,500, excluding VAT, have been drawn from the funds available.

It is anticipated based on the level of assets identified to date in this matter that these costs will not be recovered in full and fees drawn will be restricted to the level of funds available.

#### Liquidators' Disbursements

The Liquidators' disbursements are a recharge of actual costs incurred by the Liquidator in dealing with this matter. Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP Advisory at the HMRC approved mileage rate prevailing at the time the mileage was incurred. Details of disbursements incurred during the Period are set out in Appendix D.

#### Expenses of the liquidation

An estimate of the Liquidators' expenses was set out in the information previously circulated to creditors. I attach at Appendix E a Statement of Expenses that have been incurred during the Period.

It is evident that some of the expenses incurred or anticipated to be incurred have/are likely to exceed the details provided prior to the determination of the basis of the Liquidators' remuneration.

I would comment as follows:-

- The Liquidators made a provision of £18 for insurance, however, this has been marginally exceeded, with insurance costs at £20. Furthermore, costs of c. £1 were incurred in relation to Company searches.

Creditors have a right to request further information from the Liquidator and further have a right to challenge the Liquidator's remuneration and other expenses, which are first disclosed in this report, under the Insolvency (England and Wales) Rules. (For ease of reference these are the expenses incurred in the Period as set out in Appendix E only).

Further details of these rights can be found in the Creditors' Guide to Fees which you can access using the following link <http://creditors.frpadvisory.com/feesguide.htm> and select the one for liquidation.

Alternatively, a hard copy of the relevant guide will be sent to you on request. Please note there is a time limit for requesting information being 21 days following the receipt of this progress report. There is a time limit of 8 weeks following the receipt of this report for a Court application that the remuneration or expenses are excessive.

## Appendix A

### Statutory Information about the Company and the Liquidation



#### TGPC LIMITED T/A THE COMPASSES AT PATTISWICK (IN LIQUIDATION)

##### COMPANY INFORMATION:

Other trading names: The Compasses at Pattiswick

Date of incorporation: 13/01/2010

Company number: 07123782

Registered office: Jupiter House  
Warley Hill Business Park  
The Drive  
Brentwood  
Essex  
CM13 3BE

Previous registered office: Compasses Road  
Pattiswick  
Braintree  
Essex  
CM77 8BG

Business address: Compasses Road  
Pattiswick  
Braintree  
Essex  
CM77 8BG

##### LIQUIDATION DETAILS:

Liquidators: Martin Weller & Glyn Mummery

Address of Liquidators: FRP Advisory LLP  
Jupiter House  
Warley Hill Business Park  
The Drive  
Brentwood  
Essex  
CM13 3BE

Date of appointment of Liquidators: 13/09/2016

## Appendix B

### Liquidators' Receipts & Payments Account for the Period



**TGPC Limited t/a The Compasses at Pattiswick  
(In Liquidation)  
Joint Liquidators' Summary of Receipts & Payments**

Estimated Outcome Statement £	From 13/09/2016 To 12/09/2017 £	From 13/09/2016 To 12/09/2017 £
	7,000.00	7,000.00
<b>SECURED ASSETS</b>		
Goodwill	7,000.00	7,000.00
	NIL	NIL
<b>SECURED CREDITORS</b>		
Ortus Financial Services	NIL	NIL
<b>ASSET REALISATIONS</b>		
Fixtures & Fittings	NIL	NIL
Rates Refund	3,228.32	3,228.32
Bank Interest Gross	0.26	0.26
	3,228.58	3,228.58
<b>COST OF REALISATIONS</b>		
Specific Bond	(18.00)	NIL
Preparation of S. of A.	(5,175.00)	5,175.00
Joint Liquidators' Remuneration	(12,000.00)	3,500.00
Accountancy Fees	-	NIL
Agents/Valuers Fees	(4,000.00)	1,000.00
Storage Costs	(50.00)	NIL
Statutory Advertising	(338.00)	NIL
	(3,858.00)	(9,675.00)
<b>PREFERENTIAL CREDITORS</b>		
Employee Arrears/Hol Pay	(3,858.00)	NIL
	-	NIL
<b>UNSECURED CREDITORS</b>		
Trade & Expense Creditors	(51,620.00)	NIL
HM Revenue & Customs - VAT	(36,846.00)	NIL
HM Revenue & Customs - CT	(13,459.00)	NIL
Lambert Chapman Accountants	(5,388.00)	NIL
Director's Loan - JEC	(186,990.00)	NIL
Loan - JEC	(19,985.00)	NIL
HSBC Bank Overdraft	(3,084.00)	NIL
Employees Notice & Redundancy Pay	(10,864.00)	NIL
	(201,000.00)	NIL
<b>DISTRIBUTIONS</b>		
Ordinary Shareholders	(201,000.00)	NIL
	-	NIL
	<b>(544,675.00)</b>	<b>553.58</b>
<b>REPRESENTED BY</b>		
JB Current/Floating	18.58	18.58
Vat Control Account	535.00	535.00
	<b>553.58</b>	<b>553.58</b>

TGPC Limited t/a The Compasses at Pattiswick (In Liquidation)  
The Liquidators' Progress Report

## Appendix C

### A Schedule of Work

The table below sets out a detailed summary of the work undertaken by the office holders during the reporting Period together with an outline of work still to complete.

Where work undertaken results in the realisation of funds (from the sale of assets or recoveries from successful actions taken against third parties), there may be a financial benefit to creditors should there be sufficient funds available to make a distribution to one or more class of creditor. In this case work undertaken will include the scrutiny and agreement of creditor claims.

A proportion of the work undertaken by an Insolvency Practitioner is required by statute, including ensuring the appointment is valid, notifications of the appointment to third parties, regular reporting on the progress, notifying statutory bodies where required in relation to the conduct of the director, complying with relevant legislation and regulatory matters. This may not have a direct financial benefit to creditors but is substantially there to protect creditors and other stakeholders and ensuring they are kept informed of developments.

#### **GENERAL ASSUMPTIONS MADE AT THE OUTSET OF THE LIQUIDATION**

- The records received are complete and up to date.
- There are no matters to investigate or pursue and no financial irregularities are identified.
- There are no exceptional queries from stakeholders.
- Full co-operation of the directors and other relevant parties is received as required by legislation.
- There are no health and safety or environmental issues to be dealt with.
- No delays are expected with the realisation of the Company's assets.

## Appendix C A Schedule of Work



Note	Category		Fee Basis - Fixed	£12,000
1	<b>ADMINISTRATION AND PLANNING</b> Work undertaken during the period			
		<b>ADMINISTRATION AND PLANNING</b> Future work to be undertaken		
	<b>Work which falls within the above category generally would not add financial benefit to the Liquidation but is either required by statute or is necessary to ensure general compliance and case progression.</b>			
	<ul style="list-style-type: none"> <li>Necessary administrative and strategic work.</li> <li>Regular reviews of the case and the on-going strategy as required under legislation and by the Joint Liquidators' Regulatory Professional Bodies ("RPBs") to ensure that all compliance and statutory matters are attended to and that the case is progressed in a timely manner.</li> <li>Preparing the post-appointment documentation and completing internal procedures.</li> <li>Preparing budgets and monitoring costs.</li> <li>Holding team meeting to determine strategy.</li> <li>Setting up case file and inputting information onto bespoke accountant system (IPS).</li> </ul>	<ul style="list-style-type: none"> <li>On-going.</li> <li>On-going.</li> <li>Completed.</li> <li>On-going monitoring of costs.</li> <li>On-going.</li> <li>On-going.</li> </ul>		

## Appendix C A Schedule of Work



	<ul style="list-style-type: none"> <li>Reviewing the case as required by the regulatory bodies to ensure all statutory matters are adhered to and the case is progressing. This includes updating checklists and diaries as appropriate.</li> </ul>		<ul style="list-style-type: none"> <li>On-going.</li> <li>Closure of case – closing down internal systems etc.</li> </ul>	
	<p><b>Regulatory Requirements</b></p>			
	<ul style="list-style-type: none"> <li>Considering if there are any case specific matters to be aware of on appointment, for example health and safety, environmental concerns, particular licences or registrations, tax position etc.</li> </ul>		<ul style="list-style-type: none"> <li>On-going adherence to Money Laundering Regulations.</li> </ul>	
	<p><b>Case Management Requirements</b></p>			
	<ul style="list-style-type: none"> <li>Determine and document case strategy. Monitor and document any proposed changes and implementation thereof.</li> <li>Setting up case specific paper and electronic files to be updated and maintained for the duration of the appointment. Filing all papers and correspondence received and maintaining a diary system to ensure all matters are discharged in accordance with legislation.</li> </ul>		<ul style="list-style-type: none"> <li>On-going.</li> <li>On-going.</li> </ul>	

## Appendix C A Schedule of Work



	<ul style="list-style-type: none"> <li>Corresponding with accountants, bankers and other advisors to request further information to assist in general enquiries.</li> </ul>	<ul style="list-style-type: none"> <li>Completed.</li> </ul>		
2	<p><b>ASSET REALISATION</b></p> <p><b>Work undertake during the period</b></p>	<p><b>ASSET REALISATION</b></p> <p>Future work to be undertaken</p>		
	<p><i>Work which falls within the above category adds financial benefit and is necessary in order for the Joint Liquidators to seek to maximise the level of realisations for the benefit of the Liquidation estate/creditors as a whole.</i></p> <p>One of the main purposes of an insolvency process is to realise the insolvency assets and to ensure a fair distribution of the proceeds to the creditors in the correct order of priority as set out by legislation.</p> <p><b>Fixtures &amp; Fittings</b></p> <ul style="list-style-type: none"> <li>As advised in my previous report, agents, ITC Valuers (South East) Limited ("ITC"), were instructed by FRP to professionally review and value the Company's assets upon our appointment.</li> <li>Fixtures and Fittings had a net book value of £Nil and upon review of ITC's report, it was found that they were sold prior to our appointment to the director, Jonathan Clark.</li> </ul>	<ul style="list-style-type: none"> <li>Completed.</li> </ul>		

## Appendix C A Schedule of Work



	<ul style="list-style-type: none"> <li>• ITC have advised that the amount paid for the fixtures and fittings represented fair value.</li> </ul> <p><b><u>Goodwill</u></b></p> <ul style="list-style-type: none"> <li>• At the outset, goodwill was given an uncertain estimated to realise figure on the basis that an offer would be made.</li> <li>• As advised in my last report, an associated company, Passionate Catering Limited, by way of common directorship, put forward an offer for goodwill in the sum of £7,000 plus VAT. ITC reviewed the offer, advising that it was fair and reasonable.</li> <li>• The Liquidators accepted the offer and the necessary documents were subsequently drafted. Payment was received into the Liquidation estate shortly thereafter.</li> </ul> <p><b><u>Business Rates Refund</u></b></p> <ul style="list-style-type: none"> <li>• Following appointment, the Liquidators received notice from the council that the Company had made an overpayment of business rates in respect of the Company's former trading premises, in the sum of c. £3,228.</li> <li>• FRP requested a refund and the funds were transferred into the Liquidation estate.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed.</li> </ul>		
		<ul style="list-style-type: none"> <li>• Completed.</li> </ul>		



## Appendix C A Schedule of Work



3	STATUTORY COMPLIANCE AND REPORTING Work undertaken during the period	STATUTORY COMPLIANCE AND REPORTING Future work to be undertaken		
	<p><b><i>Work which falls within the above category generally would not add financial benefit to the Liquidation but is either required by statute or is necessary to ensure general compliance and case progression.</i></b></p>	<p><b><i>Work which falls within the above category generally would not add financial benefit to the Liquidation but is either required by statute or is necessary to ensure general compliance and case progression.</i></b></p>		
	<ul style="list-style-type: none"> <li>• Preparing and circularising all necessary initial letters and notices regarding the Liquidation and our appointment, including filing statutory documents at Company's House and advertising the Office Holders' appointment in the London Gazette.</li> <li>• Holding a meeting by correspondence in order for the fee/Category 2 disbursement resolutions to be considered/approved by creditors and notifying creditors of the outcome thereafter.</li> <li>• Establishing if a pension scheme is in place, finding out the staging date for auto-enrolment and notifying the Pensions Regulator in accordance with regulations.</li> <li>• Dealing with all tax matters arising following appointment.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed.</li> <li>• Completed.</li> <li>• Completed.</li> <li>• On-going.</li> </ul>		

## Appendix C A Schedule of Work

	<ul style="list-style-type: none"> <li>Adherence to all other statutory and compliance matters as they arise throughout the appointment.</li> <li>Conducting a case review within 30 days of appointment, then at the 3<sup>rd</sup> &amp; 12<sup>th</sup> months thereafter.</li> <li>Statutory reporting to all relevant parties (including members and creditors) on the progress of the Liquidation during the reporting period and filing those statutory reports in accordance with legislation – this includes annual progress reports to creditors and the filing of those reports and statutory receipts and payments accounts with the Registrar of Companies.</li> </ul>	<ul style="list-style-type: none"> <li>On-going.</li> <li>On-going. Undertaking period reviews until the Liquidation is brought to a close.</li> <li>Dealing with any queries arising following circulation of statutory reports.</li> <li>Dealing with the statutory requirements in order to bring the case to a close and for the Office Holders' to obtain their release from office; this includes preparing final reports for stakeholders, convening final meetings, statutory advertising and filing the relevant documentation with the Registrar of Companies.</li> </ul>		
4	<p><b>INVESTIGATIONS</b></p> <p>Work undertaken during the period</p>	<p><b>INVESTIGATIONS</b></p> <p>Future work to be undertaken</p>		
	<p><i>Work which falls within the above category generally would not add financial benefit to the Liquidation but is either required by statute or is necessary to ensure general compliance and case progression. Some of the tasks listed could, however, provide a direct financial benefit to creditors e.g. realisations arising from on-going investigations, which may otherwise not be identified.</i></p>			

## Appendix C A Schedule of Work



	<p>An IP has a duty to review the books and records of the Company and other information available to identify the assets that may be available to realise for the benefit of the insolvency estate.</p> <p>Furthermore, there may be other antecedent or voidable transactions that are identified which if pursued could swell the funds available for the insolvency estate.</p> <ul style="list-style-type: none"> <li>• Requesting all directors of the Company both current and those holding office within 3 years of the insolvency to complete a questionnaire to assist in preparing the statutory return to the Department of Business, Energy &amp; Industrial Strategy ("DBEIS") in accordance with the Company Directors Disqualification Act.</li> <li>• Co-ordinate arrangements for the collection/collation of the Company's books and records, including preparation of an inventory, as may be required to assist with the Liquidation and statutory investigation.</li> <li>• Reviewing the Company's books and records/directors questionnaires/financial accounts/bank statements and conducting a statutory investigation, within three months of appointment.</li> </ul>	<ul style="list-style-type: none"> <li>• Completed.</li> <li>• Completed.</li> <li>• Completed.</li> </ul>		
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## Appendix C A Schedule of Work



	<ul style="list-style-type: none"> <li>Submitting a statutory return on the conduct of all directors, both current and those holding office within 3 years of the insolvency date, to the DBEIS in accordance with the Company Directors Disqualification Act.</li> <li>Considering if any action might be taken in pursuing any antecedent transactions or other matters that may come to light following completion of the investigation.</li> <li>Consideration of whether any matters have come to light which require notification to the Secretary of State or National Crime Agency.</li> </ul>	<ul style="list-style-type: none"> <li>Completed.</li> <li>Completed.</li> <li>Completed.</li> </ul>		
<b>5</b>	<b>CREDITORS</b> <b>Work undertaken during the period</b>	<b>CREDITORS</b> <b>Future work to be undertaken</b>		
	<i>Work which falls within the above category generally would not add financial benefit to the Liquidation, other than work associated with the adjudication of claims/payment of a dividend, in the event of surplus monies arising.</i> <i>The majority of work undertaken is necessary in order for the Liquidators to undertake their day to day duties and to keep creditors advised of the progress of the Liquidation.</i>			

## Appendix C A Schedule of Work

	<ul style="list-style-type: none"> <li>Maintaining a detailed website for delivery of ongoing communications and reports to creditors.</li> <li>Dealing with general creditor enquiries as and when they arise, including telephone calls and responding to written or email correspondence.</li> <li>Logging creditor claims/proofs of debt onto IPS.</li> <li>Liaising with HMRC to establish its final claim.</li> <li>Liaising with the Redundancy Payments Office in relation to employee claims.</li> <li>Dealing with matters in respect of the Company pension scheme, liaising with the scheme provider and the Redundancy Payments Service, accordingly.</li> </ul>	<ul style="list-style-type: none"> <li>On-going.</li> <li>On-going.</li> <li>On-going.</li> <li>Completed.</li> <li>Completed.</li> <li>On-going.</li> </ul>	
	<b>TOTAL ESTIMATED FEES</b>		<b>Fixed Fee</b>
			<b>£12,000</b>

## Appendix D

### Details of the Liquidators' Disbursements incurred in the Period



#### Disbursements for the period 13 September 2016 to 12 September 2017

	Value £
<b>Category 1</b>	
Advertising	169.20
Company Search	1.00
Specific Bond	20.00
Storage	17.01
<b>Grand Total</b>	<b>207.21</b>

Mileage is charged at the HMRC rate  
prevailing at the time the cost was incurred

## Appendix E

### Statement of Expenses incurred in the Period



<b>TGPC Limited t/a The Compasses at Pattiswick - In Liquidation</b>	
<b>Statement of Expenses for the year ended</b>	
<b>12 September 2017</b>	
	<b>Period 13 September 2016</b>
	<b>to 12 September 2017</b>
<b>Expenses</b>	<b>Notes</b>
	<b>£</b>
Office Holders' Remuneration (Fixed Fee)	12,000.00
Agents/Valuers Fees	1,000.00
Statutory Advertising	169.00
Company Searches	1.00
Specific Bond	20.00
Storage	17.00
<b>Total</b>	<b>13,207.00</b>

#### Notes

- [1]** A fixed fee of £1,000 was paid to professional agents, ITC, for dealing with the Company's assets, including the sale of goodwill to an associated company.